

SUB: INSURANCE-II (VOCATIONAL) STD: XII-BANKING AND INSURANCE (THEORY) MAXIMUM MARKS: 50		
DETAILS OF SYLLABUS(SCOPE AND LIMITATION)	NO OF MARKS	NO OF PERIODS
UNIT-I	10	15
<u>FIRE INSURANCE</u>		
Meaning of Fire, Direct consequences of fire, standard fire policy, covers provided under fire policy, excluded losses, perils and properties, uniform policy condition, type of policies, conditions		
UNIT-II	10	15
<u>MARINE INSURANCE</u>		
Meaning and definition of marine insurance, nature and need of marine insurance, marine losses, marine claims documents required to settle marine claims		
UNIT-III	10	15
<u>MISCELLANEOUS INSURANCE</u>		
History and growth of marine insurance, need for third party insurance, provision of motor vehicle act 1939, motor accident claim tribunal, basic principal of motor insurance, insurance covers and policies, insurers duty in connection with third party liability, proposal form, motor claim documents, insurance of person ,property, loss prevention association of India, latest policies of insurance		
UNIT-IV	10	15
<u>POLICY CONDITION AND PRIVILAGES</u>		
Policy preamble, operative clause, provision, schedule, attestation, revival of lapsed policy, non-forfeiture regulations, loans, accident benefit, disability benefit, extended disability benefit, nomination, distinction between nomination assignment, salary saving scheme- advantages, importance of authority letter, pre-requisites,demandlist		

UNIT-V	05	08
<u>PREMIUM AND BONUSES</u>		
Meaning of premium, types of premium, Bonus- types of bonus		
UNIT-VI	05	08
<u>INSURANCE REGULATION ACT</u>		
Insurance act1938, Life insurance corporation Act 1956, Insurance Regulatory and Development Act 1999, Consumer Protection act 1938, OMBUDSMAN, Married women property Act 1874.		
TOTAL	50	

SUB: BANKING-II (PRACTICAL)		
STD:XII –BANKING AND INSURANCE		
(VOCATIONAL)		
MAXIMUM MARKS:100		
DETAILS OF SYLLABUS	NO OF	NO OF
(SCOPE AND LIMITATION)	MARKS	PERIODS
<u>FIRST TERM</u>		
UNIT-I		30
Abbreviation	05	
Calculation of interest and EMI	05	
Drafting letters-reminders notices, renewal notices of FD's, TDS, Letter of credit	05	
Documents	05	
UNIT-II		30
Valuation of stock with respect to granting of loan	05	
Procedure to open an account (savings a/c, current a/c, Demat a/c and investing in shares	05	
KYC	05	
Preparation of Financial statement of Bank	05	
TOTAL	40	
VIVA	05	
FILE	05	
FIRST TERM TOTAL	50	
<u>SECOND TERM</u>		
UNIT-III		30
Field visit /report writing	05	
Foreign exchange rate	05	
Case study	05	
Various self employment schemes	05	
UNIT-IV		30
Assignment of policy(procedure LIC)	05	
Procedure of recovery of loan incase of default(home /car)	05	

Digital Banking/E-Banking	05	
E-payment (RTGS/NEFT)	05	
TOTAL	40	
VIVA	05	
FILE	05	
SECOND TERM TOTAL	50	